



For Use by Municipality	
APO Number	Tax Roll Number
Required Departmental Approvals Prior to Permit Issuance	
<input type="checkbox"/> Engineering (Lot Grading)	received by: _____ date: ___ / ___ / ___
<input type="checkbox"/> Regional Health Unit	received by: _____ date: ___ / ___ / ___
<input type="checkbox"/> Niagara Escarpment Commission	received by: _____ date: ___ / ___ / ___
<input type="checkbox"/> Ministry of Transportation	received by: _____ date: ___ / ___ / ___

Date Received

A) Project Information			
Address of Project			
Building Number	Street Name	Unit Number	Lot/con.

B) Zoning Information			
Current Use		Corner Lot	Municipal Services
<input type="checkbox"/> Vacant Lot <input type="checkbox"/> Other: _____		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Sewer <input type="checkbox"/> Water
Lot Dimensions			
Lot Frontage	Lot Depth	Lot Area	Lot Coverage (principal)
_____ (m)	_____ (m)	_____ (m ²)	_____ %
Has a Variance from the Zoning By-Law been issued for this property? (if yes, provide ref. no.) <input type="checkbox"/> No <input type="checkbox"/> Yes _____			

C) Building Project Details (for use with Residential property only)			
Building Use			
<input type="checkbox"/> Single Detached Dwelling <input type="checkbox"/> Semi-Detached Dwelling <input type="checkbox"/> Row / Town House <input type="checkbox"/> Accessory Structure (eg. Garage)			
Building Dimensions			
Building Length	Building Width	Building Height	Storeys Above Grade
_____ (m)	_____ (m)	_____ (m)	_____ storeys
Gross Floor Area			
First Floor	existing: _____	+ new: _____	= total: _____
Second Floor	existing: _____	+ new: _____	= total: _____
Third Floor	existing: _____	+ new: _____	= total: _____
Total	existing: _____	+ new: _____	= total: _____
Building Area (the largest horizontal footprint)			
	existing: _____	+ new: _____	= total: _____

D) Deck / Pool Project Details (for use with Residential Pool and Deck applications)			
Building Use			
<input type="checkbox"/> Deck <input type="checkbox"/> Above Ground Pool <input type="checkbox"/> In Ground Pool <input type="checkbox"/> Inflatable Pool			
Deck Dimensions		Pool Dimensions	
Deck Length	Note: All decks greater than 600 mm (23 1/8") above grade require a building permit and must be equipped with guards which comply with the Ontario Building Code SG-7. All decks must also comply with the Zoning By-law.	Pool Length	Note: All pools must be protected by barriers or fences which must be constructed in compliance with the municipal Pool Fence By-Law.
Deck Width		Pool Width	
Deck Height		Pool Height / Depth	
_____ (m)		_____ (m)	
_____ (m)		_____ (m)	
_____ (m)		_____ (m)	

